



MINUTES OF TRUST BOARD MEETING

Date: 1st May 2024
 Time: 10.00am
 Venue: Laurus Trust- Boardroom

Clerk: N Burgess
 Present: J Crawford, S McGill, G Turnpenney, L Woolley, M Vevers, D Woolley, A Gilmour, C Nevin, J Crombleholme, R Kumar, D Brown, L Magrath, W Mason and D Kershaw (via Teams)

	Action	Initials
1	Trustees are asked to inform the Clerk of any changes to their register of business interests	All
2	Collate the outcomes of the completed assurance framework document and bring back to the next Trust Board meeting	LW

Agenda – Part 1				
Category	Item	Notes	Action	
1	Governance Arrangements	Apologies	Apologies were received and accepted from T Little.	
		AOB items	There were no other items of business which were not covered under the agenda for this meeting.	
		Register of Business Interests	The register of business interests was circulated and Trustees are asked to confirm their record and update the Clerk of any changes	All
		Minutes of the last Trust Board Meeting	Minutes of the meeting held 6 th March 2024 were approved as a correct record of the meeting. All actions from the meeting had been completed.	
		Approval of Capital Projects	It was noted that funding for the capital projects detailed was external. All projects had been reviewed by the Finance and Resources Committee, but due to the amount being over £100k, required full Trust Board approval in line with the Scheme of Delegation. Q Are all projects over £100k on the list presented? A – Yes, they all are. Trustees discussed the need to be aware of additional	

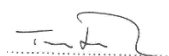
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		<p>costs which arise with some projects, for example additional lighting, cleaning and energy costs.</p> <p>It was noted that some projects are required from a health and safety aspects to ensure all our buildings are up to standard. For fire doors there are no additional associated costs.</p> <p>Trustees <u>approved</u> the capital projects.</p>	
	Anti-Racism Charter	<p>MV presented to Trustees the Anti-Racism Charter, which had been circulated prior to the meeting.</p> <p>Work has been completed on the charter over the previous 2 years and the charter has been implemented in all schools in the Trust.</p> <p>There is a revised version available for students.</p> <p>The charter is always at the forefront of any planning. It was felt vital that Trustees should see the charter in context and Trustees were pleased to note the charter was in place, and that there was a user-friendly version available to students.</p> <p>A Trustee commented that the only observation is around visibility, for example the diversity of the board, and that there is work still to be done. Another Trustee noted that some of the Academy Committees are more diverse than others, though this is true of the communities our schools serve too.</p>	
	Approve policies as per the Trust policy schedule	<p>Trustees <u>approved</u> the following policies:</p> <p>Minibus User Policy Safer Working Practice SMSC (Primary) Policy Trust Employee Mobile Phone Policy Recruitment Policy</p>	

2	Being strategic	Internal Governance Review	<p>The CST assurance framework for trust governance is the document which will be used to undertake the internal governance review.</p> <p>Trustees split into 4 sub-groups and worked through one domain each, reviewing the questions and RAG rating the current position of the Trust:</p> <p>Board Leadership Structures Accountability Compliance</p> <p>Trustees were asked that once they had reviewed their allocated domain that they briefly familiarise themselves with the rest of the review sections.</p> <p>Following review Trustees then regrouped and feedback on their discussions and answers within their allocated domain.</p> <p>It was noted that an external board review will be considered in future years, possibly with another Trust on a reciprocal arrangement.</p> <p>The completed sections will then form the master document which will be reviewed by the Executive Team and shared back at the next meeting of the Trust Board.</p>	LW
3	Meeting dates:	Meeting dates:	Wednesday 3 rd July 2024 at 10.00am at Priestnall School	

Impact of Meeting / Key Outcomes
Trustees approved Capital Projects in line with the Scheme of Delegation
Trustees reviewed the Anti-Racism Charter
Trustees approved 5 policies
An internal governance review was the main focus of the meeting

Meeting closed at 1.10pm



T Little
Chair of Trust Board
03.07.2024